

**Alexandria Elementary School
Parental Involvement Plan
2023-2024**

AES begins the new school year with an orientation time, before students return to school, for parents and families to meet with teachers. AES also holds an annual PTO Open House where information regarding student services is presented. In addition to the initial daytime Title I meeting where we present a PowerPoint about Title I services, we conducted an in person session and a virtual session as well. Mrs. Cain, Title I Facilitator, was the presenter. Information pamphlets were made available for parents regarding Title I schools and parent rights. Our Open House was held on September 21st. Parents were oriented to the school and classroom environment. During Open House, Mr. Cobb and Mrs. Slaton, our reading specialist, offered a Literacy Law presentation to parents with children grades Kindergarten through 3rd grade. In addition to our initial Title 1 meetings, the LEA parent involvement coordinator provides two other meetings with parents during the school year to discuss the purpose of Title I and the Title I program at AES. These meetings are held at varying times to accommodate as many parents as possible. AES strives to accommodate the needs of parents by scheduling meetings at various times and provide different types of meetings to appeal to the interest of different parents throughout the year. Other grade levels offer various programs and opportunities for parents to be involved in the education of their child. Some educational evening meetings are offered. We have offered workshops where parents interact with curriculum programs that are offered in the school. AES utilizes parent surveys to determine meeting times and formats. Parents are included as members of our CIP as well as various other committees. We also use home surveys as a means to assess our strengths and weaknesses. Whenever areas of weakness are identified, sub-committees of the CIP will develop plans for improvement as part of our school-wide plan. Funds for parent involvement are allocated in the Title I budget in the summer and the beginning of each year during the CIP meetings. Parents are represented on this committee. The school website is used to maintain communication with parents by informing them of events and policies. AES provides opportunities for the participation of parents with limited English proficiency. All parent notifications are sent to parents in their native languages. We do have services from a full time ELL teacher. Teachers who have an ELL student in their class utilize TransAct to send information home in the native language. This allows access to school forms in sixteen different languages. AES uses the Language Line to conduct meetings utilizing a translator for parents with limited English Proficiency. AES has an active Facebook and Twitter pages that provides great communication that allows for timely parental input and feedback. Administrators and teachers actively use the Blackboard telephone system to keep parents apprised of important information and events. Curriculum goals are reviewed during orientation days for school with information given to access the

course of study on the ALSDE website. An annual newsletter is sent home that states the school-wide goals and parent involvement plan. Progress reports are sent home every 4.5 weeks and report cards are sent home at the end of each nine week grading period. Parent-teacher conferences are scheduled as needs arise. AES parents work with their children by providing them with information regarding curriculum and use of the CCBOE resource center. The school hosts parent meetings throughout the year as well. AES communicates achievement data and information to parents through the State Department School Report Card, newsletters, and school brochures. PTO and the school counselor held a parent volunteer meeting September 19 to encourage parent involvement throughout the school year. We conducted a meeting in the morning and in the evening. A PTO meeting is also held discussing the use of state assessments and the programs used at our school. AES provides additional services outside the academic arena. This involves parental involvement with the local boy/girl scouts, Alexandria Youth Activities are permitted to use campus facilities during after school hours for parent sponsored activities. Parents are included as members of our CIP as well as various other committees. All students have a School-Parent Compact used to document communication between parents and teachers. Mrs. Cain checks to ensure that each student has a compact in the classroom and that it is being used. We also use home surveys as a means to assess our strengths and weaknesses. Whenever areas of weakness are identified, sub-committees of the CIP will develop plans for improvement as part of our school-wide plan. Funds for parent involvement are allocated in the Title I budget annually in the summer and August /September of each year during the CIP meetings. Parents are represented on this committee. This past year the funds were used to purchase student planners. These planners are used for communication with parents by the teachers and staff. The website and social media pages keep parents informed of current activities and policies. The CIP plan will be posted on the school website, placed in the lobby, and a newsletter will be sent home describing the plan to the parents. The school's Facebook and Twitter pages are wonderful additions to the communication tools that already exist at AES. AES provides parents with many opportunities to be informed and involved in the educational process of their child. Each year a school agenda provides parents with pertinent information and dates regarding upcoming events that focus on academic achievements, celebrations, and various programs and serves as a daily communication tool between parents and teachers.

Each week our teachers send out a newsletter as well that contains weekly classroom events, assignments, and educational expectations. These newsletters are available in the student's home language as our teachers use the TransAct or Language Line translation programs. For our Title I meetings, we send invitations and flyers home in advance with every student and in the students' home language to be easily understood. Our webpage and social media pages are updated to give parents access

to current events, connect to teacher webpages, and access to the parental involvement section of the CIP. Through the use of PowerSchools parents can check their child's grades and attendance online. Another way for parents to be involved is through active volunteering and the PTO. During the weeks before the training is held, flyers are sent home and teachers post invitations in their newsletters to inform the parents of the upcoming meeting. Parents involved in PTO are also asked to serve on the Parent Community Involvement Committees which review and revise the Teacher-Student Compact. We also ask parents to serve on the CIP. In order to disseminate information to parents, we implement the Blackboard phone system which enables us to contact large groups of students and parents with important announcements at one time. To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: (1) Shall provide training for parents of participating children in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of Title I, and how to monitor their child's progress and work with teachers to improve the achievement of their children (2) Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement AES revises the Parent/Teacher/Student Compact each school year. The compact was developed through a coordinated effort of the school staff members, our parents, administrators, and LEA. All parents were given a copy of the new compact at the beginning of the school year and it is explained to parents. The compacts are discussed at faculty meetings with the teachers. These compacts are a commitment to partnership and used to reinforce this concept at our school. The Parent/Teacher/Student Compact states each person's responsibilities. Each person signs the compact and the classroom teacher keeps a copy in her room and is utilized during conferences. In April of each year, AES CIP committee convenes to review, evaluate, and begin revisions of its CIP. There are parent representatives on this team who provide input into the policy and plan. Each spring parent surveys are sent home to provide further input into the programs of our school. The results from surveys are utilized to provide revisions to policy and plans, the CIP. Annual reviews/revisions are conducted throughout the year. At the district wide Parent Involvement Council meeting, parents are allowed to make and submit (to the SDE) comments if they disagree with any aspect or component of the LEA's Consolidated Application for the NCLB funds. Parents are given surveys, which allow for input regarding parental involvement. These surveys are reviewed and suggestions are made to the Continuous Improvement Team where parents are also members. Parents also serve on a Parent Advisory Committee at the district level and are given annual evaluations of the content and effectiveness of the Title I parental involvement program. The school district will revise its Parental Involvement Policy on

the basis of this annual review. Parents may make and submit any comments of dissatisfaction with the School Improvements Policy and plan to the LEA by calling the Federal Programs office at the Calhoun County Board of Education: 256-741-7434. Any disagreement that cannot be resolved will be noted on the policy and plan. Parents are included as members of our Continuous Improvement Planning Team as well as various other committees. We have a parent and community involvement committee that meets annually to read, review, and revise the Parent, Teacher, and School Compact. We also use home surveys as a means to assess our strengths and weaknesses. Whenever areas of weakness are identified, sub-committees of the CIP will develop plans for improvement as part of our school-wide plan. Parents may make and submit any comments of dissatisfaction with the school's Continuous Improvements Plan to the school and to the LEA by calling the Federal Programs office at the Calhoun County Board of Education (256-741-7434). Any disagreement that cannot be resolved will be noted on the policy and plan. We also use home surveys as a means to assess our strengths, weaknesses, and parent concerns. Whenever areas of weakness are identified, sub-committees of the Continuous Improvement Planning Team will develop plans for improvement as part of our school-wide plan. Alexandria Elementary School will accomplish much of this through the annual Open House meeting held at the beginning of the school year. Parents are given an academic overview including achievement standards and assessments. Throughout the year and at the initial PTO meeting, the parents are given the opportunity to meet the child's teacher, and learn about individual assessments, and how they can implement effective strategies to help their child succeed.

AES strives to communicate with families and the community. Our motto is "Together we can make a difference." We do not believe that the school alone can help a child reach their potential. It takes the entire community and families to help provide a quality educational environment for students. The Calhoun County Board of Education has a program to assist parents and students who either speak another language or are bilingual. AES also provides additional services outside the academic arena. This involves parental involvement with the local boy/ girl scouts, Alexandria Youth Activities are permitted to use campus facilities during after school hours for parent sponsored activities. Workshops specifically designed for parents are offered in the evenings. Alexandria Elementary School provides opportunities for the participation of parents with limited English proficiency and parents with disabilities.